

DRAFT

SURA Board of Trustees Meeting  
Georgetown University Conference Center  
Washington, DC  
May 3, 2006

Agenda and Attendees List are attached.

Board Chair Otis Brown called the Spring 2006 meeting of the SURA Board of Trustees to order at 8:50am. After thanking Trustee David Lambert and Georgetown University for hosting the Board for its meeting, Dr. Brown announced that the Class of 2008 Trustees had been appointed by the SURA Council of Presidents and included two new trustees: George Dambach from Florida International University who would serve on the Coastal Research Committee and David Millhorn from the University of Tennessee who would serve on the Jefferson Lab Committee.

William Harvey, President of Hampton University, and the Chair of SURA's Council of President and Executive Committee, expressed his enthusiasm about his role with SURA at a time when there were many changes on the horizon, the most obvious being the change in M&O contractor of Jefferson Lab from SURA to Jefferson Science Associates. Dr. Harvey gave credit to SURA for its past accomplishments but emphasized the importance of rising to the challenges of managing large scale science in a responsible manner. Dr. Harvey expressed the Council's expectation that the SURA leadership heeded the message from the President's American Competitiveness Initiative and leveraged its intellectual resources to help position the region and the academic community to solve some of the nation's science problems and regain the nation's leadership position in technology and innovation.

Dr. Brown reported on actions taken by the Executive Committee since the Board's Fall 2005 meeting including: the transfer of the assets and administrative operations of Southern Crossroads (SoX) to Southern Light Rail (SLR); the award of sabbatical support to Alex Dzierba, Indiana University (Trustee-at-Large) who will be a JLab Distinguished Visiting Fellow, support of the continued development of SURAggrid, support of the partnership of CORE, JOI, and SURA, endorsement of the President's proposed salaries for JLab key personnel, submitted as part of the JLab proposal, appointment of Trustee and Executive Committee Member Stephen Wallace to chair the Nominating Committee, and the appointment of SURA Trustee Frank Macrina to the Finance Committee.

Dr. Brown conducted the general business session of the Board at which the following Board votes were taken:

- Motion to adopt Minutes of Fall 2005 Board meeting. Passed by acclamation.
- Motion to hold Fall Board meeting, November 9 & 10, in Washington, DC. Passed by acclamation.
- Recommendation to the SURA Council of Presidents for its affirmative vote to renew for another five-year term (2007-2011) the membership of Massachusetts Institute of Technology as a SURA member from outside the SURA region. Passed by acclamation.
- Motion to amend the SURA Bylaws to allow for the inclusion of a financial expert as a special trustee on the SURA Finance Committee. Passed by acclamation.
- Motion to convene an ad hoc committee to look at categories of SURA membership. Passed by acclamation.

Jefferson Lab Committee Chair June Matthews reported on the proceedings of the Committee meeting on May 2 including discussions about: the new role and charge of the JLab Committee, guidelines for the JSA Initiatives Fund, reports from the Lab's chief scientist, 12 GeV project director, and users group chair, reports on the FY2005 Lab performance and the FY2006 performance through February under the new performance management and evaluation plan. Following Dr. Matthews' report, Dr. Brown presented to the Board the Executive Committee's recommendation to adopt the proposed resolution acknowledging SURA's role as the majority owner and administrative and tax member of JSA and bestowing upon the JSA President/Lab Director the title of SURA Vice President for Jefferson Lab. Motion was made, seconded, and passed to adopt the resolution. The Committee's agenda, Dr. Matthews' presentation, and resolution are on file.

Coastal Research Committee Chair Carolyn Thoroughgood reported on the proceedings of the Committee meeting on May 2 including: update on the integrated ocean observing system (IOOS) and proposed community resolution, CJS partnership, continued work with industry and corporate partners (Lockheed-Martin, Raytheon), status of the SCOOP program and the service orientated architecture, work and composition of the Committee and the opportunities to leverage SCOOP involvement, strengthening and leveraging the IT connection (SURAggrid) to the SCOOP program. Following Dr. Thoroughgood's report, Dr. Brown presented to the Board the Executive Committee's recommendation to adopt the proposed resolution in support a distributed and federated national

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facility for ocean observations and predictions. Motion was made, seconded, and passed to adopt the resolution. The Committee's agenda and resolution are on file.

Information Technology Committee Chair David Lambert reported on the proceedings of the Committee meeting on May 2 including: status of the IT strategy, plan and fund; overview of SURAgrid activities and the partnership program; continued corporate partnership discussions, the interrelationship of SURAgrid and SCOOP; other IT program elements including bio-med and bio-informatics, National LambdaRail and Internet 2 developments, Atlantic Wave; AT&T fiber implementation. Edward Seidel, Director of the Center for Computational and Technology at Louisiana State University, and SURAgrid Planning Chair, provided an update on SURAgrid. Following the presentations of Mr. Lambert and Dr. Seidel, Dr. Brown presented to the Board the Executive Committee's recommendation to adopt the proposed resolution in support of the continued expansion of the SURAgrid program, with a fund commitment of \$1M over three years. Motion was made, seconded, and passed to adopt the resolution. The Committee's agenda, Dr. Seidel's presentation, and resolution are on file.

Development Committee Chair Jim Siedow reported on the proceedings of the Committee meeting on May 2 including: review of the distinguished service awards program, a status report from Trustee David Ernst, PI of the MSI program, technology commercialization activities including the positive results of the DFJ Mercury initial pilot involving potential venture capital funds for start-up companies, JLab tech transfer reports and technology commercialization funding proposal, terahertz activities, status of other business development activities; relations activities related to the DOE, HHS, Commonwealth of Virginia, NOAA, ONR; continued work with SGA, SGPB COVITS, R&D Coalition partnership, and SURA's support for the Task Force on the Future of American Innovation. The Committee had no items for Board vote. The Committee's agenda and Dr. Siedow's presentation are on file.

Finance Committee Chair Donald Lehman reported on the proceedings of the Committee meeting on May 2 including: JLab FY06 year-to-date budget and FY07 budget outlook, FY05 financial audit resulting in an unqualified opinion, results of recent internal audits, report of the investment advisor, review of JLab re-compete costs and the transition process, year-to-date corporate budget and FY07 budget forecast, Sarbanes Oxley governance measures, and update on administrative policies, including the Board approved ethics and compliance policy. Dr. Lehman noted that the Committee met in closed session with the external auditor as required. Dr. Lehman reported that the Committee approved the recommendation of the investment advisor to reallocate the portfolio and change a fund manager. The Committee had no items for Board vote; however, Dr. Lehman noted that Board's amendment of its bylaws to allow for the addition of a financial expert to the Finance Committee was an affirmative step toward fulfilling the applicable provisions of Sarbanes Oxley.

Motion was made, seconded, and passed by acclamation to accept the reports of the committee chairs.

Dr. Brown asked the Executive Committee to reconvene following adjournment to ratify the votes taken by the Board since a quorum was not established until most of the decisions had been made.

There was no further business and the Board Chair adjourned the Spring 2006 Board of Trustees meeting at 11:00am.

Submitted by:

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Elizabeth L. Lawson  
Corporate Secretary

The SURA Executive Committee convened at 11:00am and ratified the following votes and actions taken by the Board during its meeting on May 3, 2006 in Washington, DC.

- Adopted the minutes of Fall 2005 Board meeting
- Approved the date and location for the Fall 2006 Board meeting
- Passed the motion to recommend to the SURA Council of Presidents the renewal for another five-year term membership of MIT as a SURA member from outside the SURA region
- Passed the motion to amend the SURA Bylaws to allow for the inclusion of a financial expert as a special trustee on the SURA Finance Committee
- Passed the motion to convene an ad hoc committee to look at categories of SURA membership

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- Passed the resolution in support of Jefferson Lab and naming C. Leemann SURA VP for Jefferson Lab
- Passed the resolution in support of a distributed and federated national facility for ocean observations and predictions
- Passed the resolution endorsing the SURAGrid program with fund commitment of \$1M over 3 years
- Passed the motion accepting the reports of the standing committee chairs

Dr. Brown adjourned the Executive Committee meeting at 11:10am.

Submitted by:

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Elizabeth L. Lawson  
Corporate Secretary

**SURA® BOARD OF TRUSTEES MEETING  
AND MEETINGS OF THE SURA® STANDING COMMITTEES  
GEORGETOWN UNIVERSITY CONFERENCE CENTER  
3800 RESERVOIR ROAD, NW  
WASHINGTON, DC  
MAY 2 & 3, 2006  
SCHEDULE OF EVENTS**

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Tuesday, May 2, 2006: Standing Committee Meetings (**all meeting rooms on Main Floor of Conference Center**)

- **Jefferson Lab Committee** – **Conference Rooms 5 & 6**; Dr. June Matthews, Chair. Jefferson Lab Committee members only will meet from 10:30 – 11:30.
- **Coastal Research Committee** – **Conference Room 3**; Dr. Carolyn Thoroughgood, Chair. SCOOP PI's will meet from 9:00 – 10:00. Full Committee meeting starts at 10:00.
- **Information Technology Committee** – **Salon F**; Mr. David Lambert, Chair. IT Steering Group will meet from 8:30 – 10:00. Full Committee meeting starts at 10:00.
- **Development and Relations Committees** – **Conference Room 2**; Dr. Jim Siedow, Development Committee Chair. Committee meeting starts at 1:00 following General Session at 11:30 and Lunch at Noon.
- **Finance Committee** – **Board Room**; Dr. Donald Lehman, Chair. Committee meeting starts at 10:30.

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**Conference Center Grand Ballroom**

**11:30am** *General Session: Report of the SURA President*

**Dr. Jerry Draayer**

**Noon** *Lunch and Report of the JSA President/Lab Director*

**Dr. Christoph Leemann**

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**1:00pm** *Resume Standing Committee Meetings*

**5:00** *Committee Meetings Adjourn*

**5:30** *Board Reception (Salon B)*

**7:00** *Executive Committee Meeting (Board Room)*

*Shuttles will be available for transportation between the Marriott Key Bridge and Georgetown Conference Center.*

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Wednesday, May 3, 2006; Meeting of the SURA Board of Trustees (**Conference Center Grand Ballroom**)

**7:30** *Registration and Breakfast*

**8:30** *Call to Order, Board Chair*

**Dr. Otis Brown**

*Report of the Council Chair, President, Hampton University*

**Dr. William Harvey**

*Report of the Board Chair*

*General Business*

**9:00** *Reports of the Standing Committees*

**11:45** *Closing Remarks*

**Noon** *Meeting Adjournment. Box lunches will be available for follow-on meetings.*

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AND MEETINGS OF THE SURA® STANDING COMMITTEES  
GEORGETOWN UNIVERSITY CONFERENCE CENTER  
3800 RESERVOIR ROAD, NW  
WASHINGTON, DC  
MAY 2 & 3, 2006  
ATTENDEES BY INSTITUTION**

\* Member of the SURA Board of Trustees

Trustees and Committee Members

* Dr. Priscilla Hancock	The University of Alabama
* Dr. Sara Graves	The University of Alabama in Huntsville
Mr. Donald Halverstadt	The University of Alabama in Huntsville
* Dr. Daniel Sober	The Catholic University of America
* Dr. Carolyn Thoroughgood	University of Delaware
* Dr. Jim Siedow	Duke University
* Dr. Paul Gemperline	East Carolina University
* Dr. Winfred Phillips	University of Florida
Dr. Peter Sheng	University of Florida
* Dr. Richard Newman	Florida Institute of Technology
Dr. George Maul	Florida Institute of Technology
Dr. Paul Schopf	George Mason University
* Dr. Donald Lehman	The George Washington University
Dr. Elliot Hirshman	The George Washington University
Dr. David Swartz	The George Washington University
* Mr. David Lambert	Georgetown University
* Dr. David Lee	The University of Georgia
Dr. David Matthews-Morgan	The University of Georgia
* Mr. John Mullin	Georgia Institute of Technology
* Dr. William Harvey, Council Chair	Hampton University, President
Dr. Keith Baker, SURA Fellow for JLab	Hampton University
* Mr. J.L. Albert	Georgia State University
* Dr. Alex Dzierba	Indiana University
* Dr. John Noftsinger	James Madison University
* Dr. Wendy Baldwin	University of Kentucky
* Dr. Robert Stewart	University of Louisiana at Lafayette
* Dr. Jerry Draayer	Louisiana State University
Dr. Gabrielle Allen	Louisiana State University
Dr. Ed Seidel	Louisiana State University
* Dr. Stephen Wallace	University of Maryland
Dr. Anthony Conto	University of Maryland, MAX
Dr. Jeffrey Huskamp	University of Maryland
Dr. Donald Riley, SURA Fellow for IT	University of Maryland
* Dr. June Matthews	Massachusetts Institute of Technology
* Dr. Otis Brown	University of Miami
Dr. Jay Blaire	University of Miami
Dr. Hans Graber	University of Miami
* Dr. Alice Clark	The University of Mississippi
Dr. Ray Highsmith	The University of Mississippi

Mr. David Roach	The University of Mississippi
* Dr. Adebisi Oladipupo	Norfolk State University
* Dr. Harvey Seim	The University of North Carolina at Chapel Hill
Dr. Rick Luettich	The University of North Carolina at Chapel Hill
Dr. Raymond Fornes	North Carolina State University
* Dr. Mohammad Karim	Old Dominion University
Dr. Larry Atkinson	Old Dominion University
Dr. Gail Dodge	Old Dominion University
* Dr. David Millhorn	The University of Tennessee
Dr. Dong-Ha Min	The University of Texas at Austin
Mr. Gerry Creager	Texas A&M University
Mr. Larry Flournoy	Texas A&M University
Dr. Nicholas Altiero	Tulane University
* Dr. David Ernst	Vanderbilt University
Dr. Gordon Cates	University of Virginia
Dr. Robert Reynolds	University of Virginia
* Dr. Francis Macrina	Virginia Commonwealth University
* Dr. James Blair	Virginia Polytechnic Institute and State University
* Dr. Geoffrey Feiss	College of William and Mary
Dr. Don Wright,	College of William and Mary
SURA Fellow for Coastal Research	
Dr. Harry Wang	College of William and Mary
Dr. Courtney Carpenter	College of William and Mary

Guests

Dr. Mary Altalo, Director, Ocean.US  
 Dr. Jay Sanders, President and CEO, Global Telemedicine Group  
 Mr. Stuart Williams, Director, Scientific Ocean Drilling Program, Joint Oceanographic Institute

Jefferson Lab

Dr. Christoph Leemann, JSA President and Lab Director  
 Dr. Anthony Thomas, Chief Scientist and Associate Director, Theoretical & Computational Physics  
 Ms. Mary Erwin, Chief Financial Officer

SURA

Dr. Jerry Draayer, President and CEO  
 Dr. Joanne Bintz, SCOOP Program Manager  
 Mr. Peter Bjonerud, Chief Financial Officer and Corporate Treasurer  
 Dr. Philip Bogden, Acting Director, SCOOP  
 Mr. Gary Crane, Director of Information Technology Initiatives  
 Mr. Greg Kubiak, Director of Relations and Communications  
 Ms. Elizabeth Lawson, Executive Director and Corporate Secretary  
 Mr. Hugh Loweth, Vice President for Government and University Relations  
 Mr. Mark Peele, Manager of Accounting and Financial Reporting  
 Ms. A'Fenia Pirtle-Hubbard, Senior Staff Accountant  
 Ms. Grace Plummer, Director of Contract Relations  
 Mr. Matt Thomas, Director of Business Development  
 Ms. Mary Fran Yafchak, Information Technology Program Coordinator  
 Ms. Susan St. Amant, KPMG  
 Ms. Katherine Moore, KPMG

Ms. Jacqueline Henson, Esq., McKenna, Long and Aldridge  
Mr. Bob Olsen, Smith Barney  
Ms. Sue Fratkin, IT Consultant  
Mr. John Holly, Staff Support  
Ms. Rosemary Peternel, Staff Support  
Ms. Venessa Scrivano, Staff Support