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CHARTER OF THE PROGRAMS COMMITTEE

I. Purpose

The purpose of the Programs Committee (“Committee”) is to monitor on behalf of the JSA Board of Directors (“Board”) the scientific programs of the Jefferson Lab (“JLab”) on the basis of best scientific standards and business practices, user input, performance reviews, and the Lab’s self assessment. The Committee will serve as the Steering Group of the SURA JLab Committee and in this capacity lead and effect initiatives and programs of that committee that are approved by the Board and that target enhancing the Lab’s effectiveness in advancing its mission. The Committee will also monitor on behalf of the Board the Lab’s use of non-DOE support, in particular the funds provided by the State of Virginia. The Committee will work with the JLab to establish additional bridge and/or joint appointments in scientific disciplines aligned with JLab’s scientific agenda. Additionally, the Committee will advise the Board on JLab technology transfer and commercialization efforts ensuring compliance with applicable policies related to intellectual property and technology transfer.

II. Responsibilities

- The Committee will monitor the scientific initiatives, including the Lab’s nuclear physics and free electron laser programs, based on best scientific standards and business practices, user input, performance reviews, and the Lab’s annual self assessment.
- The Committee will serve as the Steering Group of the SURA Jefferson Committee and in this role shepherd for the JSA owner-members and the Board the JSA Initiatives Fund, ensuring compliance with Initiatives Fund “guidelines”, including evaluating existing programs for continuing relevance and recommending new programs and initiatives to enhance the Lab’s educational and outreach programs to maximize exposure of graduate students to the science of the Lab and its extended user community and the Lab’s technology transfer capability. Current programs include:
 - JLab Fellowship Program
 - JLab Sabbatical Program
 - JLab Thesis Prize
 - Nathan Isgur Senior Fellowship
 - Distinguished Faculty Lecturer/Graduate Student Education Program
 - Honors and Awards Program
- The Committee will monitor on behalf of the Board the Lab’s use of non-DOE support, and in particular, the funds provided by the State of Virginia and programs supported by these funds, such as the Governor’s Distinguished CEBAF Professorships and Governor’s Distinguished CEBAF Scientist programs.
- The Committee will work with JLab to establish additional bridge and/or joint appointments in scientific disciplines aligned with the Lab’s scientific agenda.
- The Committee will assess the operation of and advise SURA regarding recommendations for improvements to the SURA Residence Facility to better support JLab users.
- The Committee will assess the JLab technology transfer and commercialization initiatives capitalizing on the JLab’s facilities and expertise, and advise the Board on the viability of

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these initiatives, ensuring compliance with applicable policies on intellectual property and technology transfer.

III. Committee Chair

SURA will appoint a Programs Committee Chair, a voting member of the Board, who will serve a term consistent with his/her term as a Board Director.

IV. Membership

In addition to the Chair, the Committee will include the chief executive of SURA, the past chair of the JLab Users Group, and up to six additional members, all of whom are knowledgeable about the JLab programs and other activities for advancing JSA's overall mission. SURA will appoint up to four of the additional members. CSC/ATD may appoint up to two of the additional members. The President/Lab Director will serve as a non-voting member of the Committee. The JLab Associate Director for Experimental Nuclear Physics, and other JLab Associate Directors as appropriate, plus the chair of the JLab Users Group will be resources to the Committee.

V. Term

Members who are Board Directors will serve terms consistent with their terms as Directors. At the first meeting following initial appointment, the Chair will designate the term of each additional member so that the terms of the additional members are staggered and expire each year, on the day prior to the first meeting of the year. Additional committee members may serve unlimited, successive two-year terms.

VI. Meetings

The Committee will meet twice a year at a time designated by the Chair. Additional meetings may be called as needed by the Committee Chair.

VII. Staff

The work and activities of the Programs Committee will be supported by a professional staff member whose duties and responsibilities will include coordination of all Board-approved programs and initiatives.