

SURA Distinguished Friend of Science Award Nomination Process

Nomination and Selection:

The Development and Relations Committees will manage the SURA Awards Program. Specifically, it will solicit, screen and select the recipient for each of the awards * for presentation at the respective Board of Trustees meetings. The following guidelines will govern the nomination for the 2007 Distinguished Friend of Science Award process:

- (1) Only Board of Trustees and Council of Presidents members would be eligible to submit nominations (limited to 1 nomination per SURA member institution).
- (2) All nomination materials must be submitted in electronic form, directed to the SURA Director of Relations and Communications, who will provide support for the Committees' work.
- (3) A deadline for nominations would be established at no less than three (3) months prior to the award date to insure adequate time for committee deliberation and notification of the recipient.
- (4) Nomination should include:
 - A concise letter of nomination on the qualifications of the nominee from the trustee or president, which includes the contact information for the nominee;
 - A curriculum vitae or biographical sketch of the nominee;

Specific Committee Timeline:

- * June 1, 2007 – Announcement of nomination for Distinguished Friend of Science Award to Board of Trustees, via listserv and website
- * June 29, 2007 – Deadline for receipt of nomination materials submitted electronically
- * July 9, 2007 – Compilation of nomination materials available to Committee members via secure website
- * July 20, 2007 – Ranking of nominees due to SURA office by Committee members (by numeric ranking; “1” for first choice; “2” for 2nd choice, etc.)
- * July 24, 2007 – Committee conference call meeting (10 a.m. EDT) for awardee selection followed by notification and arranging presentation
- * December 6-7, 2007 – Presentation of Award at Board of Trustees meeting in Washington, DC

* ***SURA Distinguished Friend of Science Award*** – (To be presented at the SURA Fall Board of Trustees meeting in Washington, D.C.) Presented to an individual whose extraordinary efforts within the SURA region fulfill the SURA mission of strengthening “the scientific and technical capabilities of the Southeast and nation.” This award is to be presented to an individual whose extraordinary efforts in the private sector, or in a federal, state or local governmental capacity serve, or have served, to fulfill the SURA mission. The award comes with a \$20,000 honorarium which is to be designated to a higher education charitable cause of the recipient’s choice.