

SURA Board of Trustees Meeting  
University of Miami \* Rosenstiel School of Marine and Atmospheric Science  
Miami, Florida  
April 17-18, 2007

Agenda and Attendees list are attached.

**Call to Order.** Board Chair Otis Brown called the first session of the Spring 2007 meeting of the SURA Board of Trustees to order at 11:10 a.m. and announced that a quorum had not yet been reached to conduct business. The chair announced that the Executive Committee would reconvene to ratify the consensus decisions made by the Trustees in attendance, if quorum was not reached before adjournment.

**Chair's Report.** Dr. Brown called on the trustees to honor the victims of the shooting massacre at the Virginia Tech campus on Monday, April 16 with a moment of silence. Dr. Brown welcomed the trustees to the campus with a brief overview of the "Virginia Key" campus. He gave an overview to the meeting, with much of the business to be conducted up-front over the two-day meeting.

**General Business.** The following decisions representing the sense of the Board were made:

- Motion to adopt the draft minutes of the Fall 2006 Board of Trustees Meeting. Passed.
- Motion to hold the Fall 2007 Board meeting in Washington DC, December 6-7, 2007. Passed.
- Motion to elect Greg D. Kubiak as Assistant Corporate Secretary for the remainder of calendar year 2007. Passed
- Motion to appoint a Board Nominating Committee to propose candidates for election to the Board vice chairmanship for the two-year term 2008-09 and the slate of committee chairs for election to fill the vacancies of the chairman for the IT Committee, Relations Committee and Finance Committee each for the three-year term 2008-10. And further that the Corporate Secretary conduct elections in accordance with the SURA bylaws and applicable laws of the Commonwealth of Virginia. Passed.

Dr. Brown added that he has asked Dr. Steve Wallace to serve as the chair of the nominating committee.

**President's Report.** Dr. Jerry P. Draayer provided a presentation, which has been vetted with his staff team and the Executive Committee that reviews guidelines to help us understand "who SURA is and where we are going." The purpose of the discussion and outline is to examine how SURA can be "an organization of choice for collaborative transformational research across the Southeast and nation." This presentation, clarified with the Executive committee in its February meeting, gave programmatic highlights in each area of nuclear physics, information technology, coastal research, development and relations.

**Jefferson Lab Director's Report.** Dr. Christoph Leemann, in his final report the Board of Trustees as director, gave a comprehensive outline to the progress and status of work at Jefferson Lab. He express his desire to pass on his duties to a strong successor – with the help of a very strong team. He acknowledged the leadership roll that SURA played in convincing him to come to the project 22 years ago. Some highlights from his presentation included:

- The lab's 12 GeV upgrade is positioned well within the community
- DOE's Dr. Ray Orbach has a strong view of the lab's strong posture for discovery science
- The lab's overall evaluation by DOE and budget outlook in FY08 is good
- While the competition was a stressful challenge and cultural transformation is difficult, the lab's character has improved in the process
- The first grade under the new JSA contract was 97%

Dr. Leemann summed up some advice and issues for the future before concluding his report, at the conclusion of which, he received a standing ovation in appreciation from the Trustees.

**Coastal Research Report.** Dr. Phil Bogden reported that the Coastal Committee had already begun a good discussion about the direction of the SCOOP program. He acknowledged the SCOOP Implementation Team working on prototyping a new distributed laboratory and described the two kinds of expertise necessary for success: IT and coastal science. He went on to say that the science community and government agencies are "stove-piped" in practice and viewpoint. Therefore, the challenge is to break down the stove-pipes to achieve that which we cannot achieve separately. Dr. Bogden also gave a brief, live demonstration of the SCOOP portal interface, which is powered by SURAgrid.

**Bioenergy Initiative Report.** Dr. Chuck Staben of the University of Kentucky, on behalf of the SURA Development Committee, gave a report on this latest SURA initiative. The Development Committee has moved forward with the board's authorizing it to look at opportunity in bioenergy collaboration. After reviewing other national, bioenergy initiatives, a group of SURA participants at a summit reviewed our strength in the Southeast. These include having a paper and pulp industry intensity, as well as favorable climate, geographic features and political strengths. At the February 27-28 summit, a steering group was assembled and an executive summary of the initiative's progress is the briefing books. While the initiative will continue to work together, in order to grow and support it sufficiently, a new staff position is needed to coordinate and oversee the bioenergy initiative. He said additional reports on progress will be forthcoming.

Motion was made to accept these reports. Passed.

Dr. Brown adjourned this plenary at 12:30 p.m.

### **Wednesday, April 18, 2007**

**Call to Order.** Board Chair Otis Brown called the second session of the meeting of the SURA Board of Trustees to order at 8:42 a.m. on Tuesday, April 17 and announced that a quorum had not yet been reached to conduct business. The chair announced that the Executive Committee would reconvene to ratify the consensus decisions made by the Trustees in attendance, if quorum was not reached before adjournment.

**Chair's Report / Statement of Condolences.** Dr. Brown asked the Assistant Corporate Secretary to display a draft statement approved by Standing Committee Chairs last night for review and approval by the Board. It read:

The SURA Board of Trustees offers its sincere condolences to the victims, families and friends of those killed, wounded and impacted by the violent shootings on the Virginia Tech campus on April 16, 2007. Virginia Tech, under the leadership of President Charles W. Steger, is a valued member of the Southeastern Universities Research Association and stands as a strong example of the high ideals of a true academic community which its fellow SURA members respect, honor and hope to emulate.

Motion was made to adopt the statement. Passed.

**Development Committee Report.** Dr. Jim Siedow gave a brief overview of the committee meeting including their discussion on moving the bioenergy initiative forward and the need for an additional a staff person. He also directed attention to the "Proposal to Create New SURA Membership Categories" (under Tab 27) which will be the subject of additional study prior to a recommendation. Dr. Siedow also mentioned need to create a Technology Commercialization Program Staff position (under Tab 23) which will proceed. Finally, he also noted that the committee agreed to amend its selection process and criteria for the Distinguished Friend of Science Award by amending it to include: "The committee may choose to consider nominations from the past two years as well as the current year. Each institution may nominate one Distinguished Friend of Science candidate per year."

**Coastal Research Committee Report.** Acting Committee Chair Dr. Sarah Graves gave an overview of the Distributed Coastal Laboratory discussion that the committee discussed Tuesday, and offered the resolution for consideration to the Board of Trustees with two amendments to the draft under Tab 13. (Under the first resolved clause, replace "service oriented" with "IT"; and under the second resolved clause, delete the parenthetical, "(akin to that used to launch National Lambda Rail)").

Motion was made to adopt the resolution. Passed.

Dr. Graves also reported that it was discussed that if there is an interruption in funding for the SCOOP program, the committee will come back to the board for potential bridge funding.

**Information Technology Committee Report.** Acting Committee Chair Dr. Richard Newman reported that, while the committee had no action items for review, it accomplished a great deal by making revisions to its strategic plan and having a full review of program updates. He pointed out that SURAgrid currently has 29 participating institutions, in excess of 10 teraflop capacity, and that discussion of new governance plans are taking place.

Approved by the SURA Board of Trustees, December 6, 2007

**Jefferson Lab Committee Report.** Dr. Steve Wallace reported that the committee heard an indepth report from Christoph Leemann and that the 12GeV project is poised for CD2 (critical decision 2.) Further, experiments in the queue will keep lab personnel and the accelerator busy before the 12GeV shutdown is required. He said that Jerry Draayer reported on a number of issues related to the JSA board issues, a recent conversation with Dr. Orbach, and the lab director search committee being formed, which will include six JSA board members and at least six other community members. He also reported the programs charter is resolved as the JSA Programs Committee is now equivalent to the SURA Jefferson Lab Committee. This will now go to the JSA board for final approval next week.

**Finance Committee Report.** Dr. Geoffrey Feiss reported the meeting was particularly brief as the committee met just two weeks ago. They reviewed the portfolio performance, the status of the DOE closeout and the status of the KPMG fiscal year audit. They also reviewed some new internal practices for SURA executed by Maureen McMahon, the new Director of Sponsored Research, including new procurement policies. Dr. Feiss also reviewed the investment portfolio noting that we are currently meeting our rate of return goals. He noted that there will be a planned discussion on use of portfolio funds at fall meeting, and that KPMG will review the transfer of SOX – Southern LightRail – from SURA.

Motion was made to accept all the reports of the committees. Passed.

Dr. Brown then expressed his appreciation to the entire SURA staff, especially Greg Kubiak for stepping in as Assistant Corporate Secretary. Also, on behalf of the Board of Trustees, he expressed very best wishes to Elizabeth Lawson, and that we look forward to her return.

There being no further business, Dr. Brown adjourned the SURA Board of Trustees at 9:40 a.m.

Submitted by:

<Original Signed>

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Greg D. Kubiak  
Assistant Corporate Secretary

The SURA Executive Committee Convened at 9:42 a.m. and ratified the following votes and actions taken by the Boarding during its meeting April 17-18, 2007 in Miami, Florida.

- Passed the motion to adopt the draft minutes of the Fall 2006 Board of Trustees Meeting
- Passed the motion to hold the Fall 2007 Board meeting in Washington DC, December 6-7, 2007
- Passed the motion to elect Greg D. Kubiak as Assistant Corporate Secretary for the remainder of calendar year 2007
- Passed the motion to appoint a Board Nominating Committee to propose candidates for election to the Board vice chairmanship for the two-year term 2008-09 and the slate of committee chairs for election to fill the vacancies of the chairs for the IT, Relations and Finance Committees each for the three-year term 2008-10. And further that the Corporate Secretary conduct elections in accordance with the SURA bylaws and applicable laws of the Commonwealth of Virginia
- Passed the motion to accept the President's, JLab Director's, SCOOP Director's and SURA Bioenergy reports
- Passed the motion to adopt the statement of condolences regarding the Virginia Tech tragedy of April 16, 2007
- Passed the motion to adopt the "SURA Resolution in Support of a Distributed Coastal Laboratory (DCL) for Ocean Observations and Predictions, April 2007," as amended
- Passed the motion to accept all the reports of the committees.

Dr. Brown adjourned the Executive Committee meeting at 9:45 a.m.

Submitted by:

<Original Signed>

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Greg D. Kubiak  
Assistant Corporate Secretary

**SURA<sup>®</sup> BOARD OF TRUSTEES MEETING  
AND MEETINGS OF THE SURA<sup>®</sup> STANDING COMMITTEES  
UNIVERSITY OF MIAMI  
ROSENSTIEL SCHOOL OF MARINE AND ATMOSPHERIC SCIENCE  
MIAMI, FLORIDA  
APRIL 17 & 18, 2007  
SCHEDULE OF EVENTS**

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**Tuesday, April 17, 2007:**

**7:30am –**

**11:00am Registration** (MSC Auditorium Breezeway)

***Meetings of the SURA Standing Committees***

**9:00am Coastal Research Committee** (Seminar Room (Front), SLAB 103A). Dr. Sara Graves, Acting Chair

**10:00am Finance Committee** (Small Dean's Conference Room, SLAB 109). Dr. Donald Lehman, Chair

**11:00am Board Plenary Session I** (MSC Auditorium) Dr. Otis Brown, Chair; Dr. Geoffrey Feiss, Vice Chair

**Noon Luncheon** (MSC Auditorium Breezeway)

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**1:00pm Morning Standing Committee Meetings Resume**

**Information Technology Committee** (Kutner Conference Room, SLAB 225). Mr. David Lambert, Chair.

**Joint Meeting of the Development Committee and Relations Committee** (Seminar Room (Back), SLAB 103B). Dr. James Siedow, Chair/Development, Dr. Andrew Sorensen, Chair/Relations.

**Jefferson Lab Committee** (Dean's Conference Room, SLAB 109). Dr. Stephen Wallace, Chair.

**4:45pm Committee Meetings Adjourn**

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**6:00pm Coconut Grove Room, 19<sup>th</sup> Floor of the Double Tree Hotel: *Board Reception and Presentation of the SURA Distinguished Scientist Award to Dr. Susan R. Wessler of the University of Georgia.***

**7:00pm Meeting of the Standing Committee Chairs** (Sapphire Room, 20<sup>th</sup> Floor of DoubleTree Hotel)

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**Wednesday, April 18, 2007; Meeting of the SURA Board of Trustees** (MSC Auditorium)

**8:00am Breakfast and Late Registration** (MSC Auditorium Breezeway)

**8:30am Board Plenary Session II**, Dr. Otis Brown, Chair; Dr. Geoffrey Feiss, Vice Chair.

**11:00am Meeting Adjournment**

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**SURA® Board of Trustees Meeting  
and Meetings of the SURA® Standing Committees  
University of Miami  
Rosenstiel School of Marine and Atmospheric Science  
Miami, Florida  
April 17 and 18, 2007  
Participants by Institution**

**Trustees (\*) and Extended Committee Members**

* Mr. J.L. Albert	Georgia State University
Dr. Guy Almes	Texas A & M University
Dr. Larry Atkinson – Day 1	Old Dominion University
Mr. Jay Blaire – Day 1	University of Miami
* Dr. Edward Brash	Christopher Newport University
Dr. Dennis Brewer – Day 1	University of Arkansas
Dr. William Briscoe – Day 1	The George Washington University
* Dr. Otis Brown	University of Miami
Dr. James Calvin – Day 1	Texas A & M University
Mr. Larry Conrad – Day 1	Florida State University
* Dr. Jerry Draayer	Louisiana State University
* Dr. David Ernst	Vanderbilt University
* Dr. Paul Eugenio	Florida State University
* Dr. Geoffrey Feiss	College of William and Mary
Mr. Larry Flournoy	Texas A & M University
Dr. Raymond Fornes – Day 2	North Carolina State University
* Dr. Sara Graves	The University of Alabama in Huntsville
Mr. Matthew Hall – Day 1	Vanderbilt University
Dr. J. Phillip Halstead	Florida Lambda Rail
* Dr. Terry Herdman – Day 1	Virginia Polytechnic Institute and State University
Dr. Raymond Highsmith – Day 1	University of Mississippi
Mr. Julio Ibarra – Day 1	Florida International University
Mr. Mark Johnson – Day 1	MCNC
Dr. Ramesh Kolluru	University of Louisiana at Lafayette
Dr. Sebastian Kuhn – Day 1	Old Dominion University
* Dr. Christopher Lawson	The University of Alabama at Birmingham
* Dr. Donald Lehman	The George Washington University
* Dr. Francis Macrina – Day 1	Virginia Commonwealth University
Dr. David Matthews-Morgan – Day 1	University of Georgia
Mr. Robin Miller – Day 1	University of Mississippi
Dr. Stephan Mintz – Day 1	Florida International University
* Mr. John Mullin	Georgia Institute of Technology
* Dr. Richard Newman	Florida Institute of Technology
* Dr. John Noftsinger	James Madison University
Dr. Phillip Parrish – Day 1	University of Virginia
Mr. James Pepin – Day 1	Clemson University
* Dr. Claudia Rankins	Hampton University
Dr. Donald Riley SURA IT Fellow	University of Maryland
Mr. David Roach – Day 1	University of Mississippi
Dr. Edward Seidel – Day 1	Louisiana State University
* Dr. Harvey Seim	The University of North Carolina at Chapel Hill
Mr. Stewart Seruya – Day 1	University of Miami
Dr. Peter Sheng	University of Florida
* Dr. James Siedow	Duke University
Ms. Tripti Sinha – Day 1	University of Maryland
* Dr. Daniel Sober	The Catholic University of America
* Dr. Chuck Staben	University of Kentucky

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| * Dr. Robert E. Stewart, Jr.                | University of Louisiana at Lafayette |
| Dr. Neil Sullivan – Day 1                   | University of Florida                |
| Dr. John Sutherland                         | East Carolina University             |
| Mr. Daniel Updegrove                        | The University of Texas at Austin    |
| * Dr. Stephen Wallace                       | University of Maryland               |
| Dr. Harry Wang                              | College of William and Mary          |
| Dr. L. Donelson Wright, SURA Coastal Fellow | College of William and Mary          |

**SURA**

Ms. Linda Akli, IT Applications & Outreach Specialist  
 Dr. Joanne Bintz, SCOOP Program Manager  
 Mr. Peter Bjonerud, Chief Financial Officer and Corporate Treasurer  
 Dr. Philip Bodgen, Acting Director, SCOOP  
 Mr. Gary Crane, Director of Information Technology Initiatives  
 Ms. Sue Fratkin, IT Consultant  
 Mr. John Holly, Staff Support  
 Mr. Greg Kubiak, Director of Relations and Communications  
 Dr. Christoph Leemann, JSA President and JLab Director  
 Mr. Hugh Loweth, Advisor to the SURA President  
 Ms. Maureen McMahan, Dir of Sponsored Programs and Grant Administration  
 Mr. Mark Peele, Manager of Accounting and Financial Reporting  
 Ms. A'Fenia Pirtle-Hubbard, Senior Staff Accountant  
 Mr. Matt Thomas, Director of Business Development  
 Ms. Mary Fran Yafchak, Information Technology Program Coordinator