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SURA[®] BOARD OF TRUSTEES MEETING
HAMPTON UNIVERSITY; MCGREW TOWERS CONFERENCE CENTER
HAMPTON, VIRGINIA
APRIL 7 & 8, 2008

Agenda and Attendees List are attached.

Plenary Session I (April 7, 2008)

Call to Order and Chair's Report. Board Chair Geoffrey Feiss called plenary session I of the Spring 2008 meeting of the SURA Board of Trustees to order at 11:05am. The Chair welcomed several new Trustees to the SURA Board, including: Donald Benson, Alabama; Ralph Zee, Auburn; Howard Hanson, Florida Atlantic; James Tracy, Kentucky; Andrew Meyers, Memphis; Karen Holbrook, South Florida; Curt Peterson, West Virginia. The Corporate Secretary announced the establishment of a quorum for the plenary session.

Motion was made, seconded, and passed to adopt the draft minutes of Fall 2007 meeting of the Board of Trustees. Motion was made, seconded, and passed to hold the Fall 2008 Board meeting at the Jefferson Lab on November 6 & 7, 2008. Dr. Feiss announced that Jefferson Science Associates had appointed Hugh Montgomery to be the next Lab Director, effective early September. The Chair reported on actions taken by the Executive Committee since the Fall Board meeting including: re-appointments of the six SURA directors (J. Casteen, W. Harvey, T. Appelquist, E. Moniz, S. Wallace, J. Draayer) to the JSA Board for another 2-year term; and, support for the proposed revisions to the Bylaws.

Following a review by Corporate Secretary, Elizabeth Lawson, of the bylaws revisions and the process and timeline to for implementation, motion was made, seconded, and passed to adopt Resolution 08-22, April 2008 revised bylaws. Motion was made, seconded, and passed to adopt Resolution 08-23, recommendation to amend Articles. Dr. Feiss noted that the proposed new dues structure would be discussed in the Board's second plenary session.

The Chair reviewed briefly the recommendations of the Ad Hoc Committee on the SURA Quasi-Endowment, which had not been acted upon at the Fall 2007 meeting. Motion was made, seconded and passed to adopt a statement of strategic purpose for the SURA Quasi-Endowment. Motion was made, seconded, and passed to adopt a strategy of CPI target for portfolio growth. Motion was made, seconded, and passed to adopt the SURA Program Guidelines, April 15, 2007. Dr. Feiss announced that the remaining two recommendations from the Committee, i.e., establishing a minimum acceptable Longevity Quotient and establishing an Investment Advisory Committee, would be discussed in the Board's second plenary session.

Jerry Draayer gave the President's report providing an update on SURA's programs and operations including near- and long-term challenges; and, the proposed program structure for a collaboration with the International Light Cone Advisory Committee (ILCAC). Dr. Draayer noted that there would be further discussions regarding the recommendation in the Board's second plenary session. Dr. Draayer's report is on file.

Jefferson Lab Chief Scientist Anthony Thomas presented on the science of the Jefferson Lab. Jefferson Lab Associate Director for the FEL George Neil discussed fourth generation light source development and a potential JLab and SURA role. Dr. Neil's presentation is on file.

After announcing that the Committee meetings would resume after lunch at 1:30pm, Dr. Feiss adjourned plenary session I of the Board meeting at 12:35pm.

Plenary Session II (April 8, 2008)

Call to Order. Board Chair Geoffrey Feiss called plenary session II of the Spring 2008 meeting of the SURA Board of Trustees to order at 8:00am. Dr. Feiss relayed the Board's appreciation of the Hampton University President's gracious hosting of the reception the prior evening at the Hampton University Museum, at which time HU President William Harvey presented the 2008 Distinguished Scientist Award to Dr. Lonnie Ingram, University of Florida.

The Chair reported that the SURA staff had prepared a proposed membership dues structure that would encompass the new membership categories and classes, in anticipation of the adoption of the revised bylaws. As part of the proposal, the recommendation was made to increase the current membership dues effective calendar year 2009. Motion was made, seconded, and passed to adopt the proposed membership dues structure. Proposal is on file.

The Chair reported that the Finance Committee had reviewed the potential liabilities and plans to mitigate potential risks, and endorsed moving forward with the IRS filing for Group Tax Exemption with ILCAC as the model. Motion was made, seconded, and passed to adopt Resolution 08-24, authorizing the SURA President to proceed.

JSA Programs (Jefferson Lab) Committee Report. Committee Chair Stephen Wallace reported that the Committee heard reports on JLab User Group activities, the Director's Search process, status of SURA contractual commitments to

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the Lab, including current projects and activities supported through the JSA Initiatives Fund and relations program and strategy, other SURA contributions to and support for the Lab including the Residence Facility, and proposed FY2009 Call for Proposal process for the Initiatives Fund. Dr. Wallace brought forth the Committee's proposed Resolution honoring the service of its current Lab Director Christoph Leemann. Motion was made, seconded, and passed to adopt the Resolution. Dr. Wallace's report and the Committee agenda are on file.

Coastal Research Committee Report. Committee Chair Carolyn Thoroughgood reported that the Committee met in joint session with the IT Committee to discuss the NSF Office of Cyber Infrastructure and possible future directions that would be appropriate for the Distributed Coastal Laboratory (DCL) concept. Other Committee discussion topics included SCOOP funding and other funding pursuits, science drivers for the DCL, and merits and objections to pursuing foundation funding. Dr. Thoroughgood reported that the Committee had no actions for Board consideration and vote. The Committee's report and agenda are on file.

Information Technology Committee Report. Committee Chair David Lambert reported that in addition to the joint session with the Coastal Research Committee, the Committee discussed the IT strategic planning initiative, heard reports on the CASC and SERON meetings, SURAGrid progress, activities in Atlantic Waves and other international initiatives, Internet2 and National LambdaRail status. Mr. Lambert reported that the Committee was targeting to have an IT Strategic Plan ready for the Fall Board meeting. The Committee had no actions for Board consideration and vote. Mr. Lambert's report and the Committee's agenda are on file.

Report of the Joint Meeting of the Development Committee and the Relations Committee. Development Committee Chair David Lee reported that the Committee discussed the bio-energy initiative, foundation support, other potential SURA initiatives such as the next generation light source, the commercialization program, the Distinguished Scientist and Friend of Science awards program, and government relations activities and updates. Dr. Lee reported that the Committee had no actions for Board consideration and vote. Dr. Lee's report and the Committees agenda for its joint meeting are on file.

Finance Committee Report. Committee Chair Donald Lehman reported that the Committee had met the prior week with SURA's external auditor to review the FY2007 financial audit results including the clean opinion with no management letter comments. At its Monday Committee meeting, the Committee reviewed the status of the SURA investment portfolio with its portfolio manager SmithBarney, discussed the close-out of the SURA contract for JLab, reviewed and discussed the year-to-date operating results, updates to administrative and internal controls policies, and due diligence regarding the recommended structure for the ILCAC proposal, and due diligence regarding foundation funding. Dr. Lehman noted that the Committee would take the lead to address the remaining recommendations of the Ad Hoc Committee on the Quasi-Endowment. Dr. Lehman reported that the Committee had no actions for Board consideration and vote. Dr. Lehman's report and the Committee's agenda are on file.

Following closing remarks by Dr. Draayer, Dr. Feiss asked the Executive Committee to reconvene following adjournment to ratify the votes taken by the Board in its second session since a quorum had not been established.

There being no further business, the Chair adjourned plenary session II of the Spring 2008 SURA Board of Trustees meeting at 10:00am.

Submitted by:

Elizabeth L. Lawson
Corporate Secretary

The SURA Executive Committee convened at 11:10am and ratified the following consensus votes and actions taken by the Board during its plenary session on April 8, 2008 at Hampton University, Hampton, Virginia.

- Adopted proposal for membership dues structure.
- Adopted resolution to proceed with IRS application for Group Tax Exemption with ILCAC as model
- Adopted resolution honoring the service of Christoph Leemann to the Jefferson Lab

Dr. Feiss adjourned the Executive Committee meeting at 11:15am.

Submitted by:

Elizabeth L. Lawson
Corporate Secretary

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AND MEETINGS OF THE SURA[®] STANDING COMMITTEES
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SCHEDULE OF EVENTS**

Monday, April 7, 2008

8:00 am Registration. Registration will continue until Board plenary session starts at 11:00. Attendees may pick up meeting materials at the registration desk.

Committee Meetings

9:00-10:45 Coastal Research Committee. Dr. Carolyn Thoroughgood, Chair

9:30-10:30 JSA Programs Committee. Dr. Stephen Wallace, Chair

10:00-11:00 IT Committee Steering Group. Mr. David Lambert, Chair

11:00 Board Plenary Session I. Dr. Geoffrey Feiss, Chair; Dr. Jim Siedow, Vice Chair; Dr. Otis Brown, Past Chair

- **Business Meeting,** Dr. Geoffrey Feiss
- **Report of the President and CEO,** Dr. Jerry Draayer
- **Report of the Jefferson Lab Chief Scientist,** Dr. Anthony Thomas
- **Next Generation Light Sources,** Dr. George Neil, Jefferson Lab

Noon Luncheon

1:00 pm Committee Meetings Start/Resume

Coastal Research Committee. Dr. Carolyn Thoroughgood, Chair

Jefferson Lab Committee. Dr. Stephen Wallace, Chair

Information Technology Committee. Mr. David Lambert, Chair

Joint Meeting of the Development and Relations Committees. Dr. David Lee, Development Committee Chair; Dr. Andrew Sorensen, Relations Committee Chair

Finance Committee. Dr. Donald Lehman, Chair

5:00 Committee Meetings Adjourn

5:30-7:00 Board Reception and Presentation of the SURA Distinguished Scientist Award (Hampton University Museum)
Host and Keynote Speaker: Dr. William Harvey, President, Hampton University

7:30 Meeting of the Committee Chairs and Board Officers (Embassy Suites)

Tuesday, April 8, 2008

7:30 am Breakfast and Registration

8:00 Board Plenary Session II. Dr. Geoffrey Feiss, Chair; Dr. Jim Siedow, Vice Chair; Dr. Otis Brown, Past Chair

- Call to Order and Report of the Board Chair, Dr. Geoffrey Feiss
- Committee Reports, Committee Chairs
- Closing Remarks

11:00 Meeting Adjournment

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ATTENDEES BY INSTITUTIONS

* Dr. Donald Benson	The University of Alabama
Dr. Ron Greenwood	The University of Alabama in Huntsville
Dr. Robert Zimmerman	University of Arkansas
* Dr. Truell Hyde	Baylor University
* Dr. Daniel Sober	The Catholic University of America
* Dr. Carolyn Thoroughgood	University of Delaware
* Dr. Jim Siedow, Vice Chair	Duke University
* Dr. Paul Gemperline	East Carolina University
Dr. John Sutherland	East Carolina University
Dr. Neil Sullivan	University of Florida
* Dr. Howard Hanson	Florida Atlantic University
* Dr. Richard Newman	Florida Institute of Technology
Dr. Phil Halstead	Florida LambdaRail
Dr. Elliot Hirshman	The George Washington University
* Dr. Donald Lehman	The George Washington University
* Mr. David Lambert	Georgetown University
* Dr. David Lee	The University of Georgia
* Mr. J.L. Albert	Georgia State University
Mr. Arthur Vandenberg	Georgia State University
Dr. Benjamin Cuker	Hampton University
* Dr. Claudia Rankins	Hampton University
Ms. Barbara Tibbs	Hampton University
Ms. Teresa Walker	Hampton University
Mr. Ken Newbold	James Madison University
* Dr. John Noftsinger	James Madison University
Dr. George Neil	Jefferson Lab
Dr. Anthony Thomas	Jefferson Lab
Dr. Chuck Staben, SURA Fellow	University of Kentucky
Dr. Don Riley, SURA Fellow	University of Maryland
Mr. Tim Shortall	University of Maryland
* Dr. Stephen Wallace	University of Maryland
* Dr. June Matthews	Massachusetts Institute of Technology
Mr. Jay Blaire	University of Miami
* Dr. Kirk Schulz	Mississippi State University
* Dr. Adebisi Oladipupo	Norfolk State University
Mr. Larry Conrad	University of North Carolina at Chapel Hill
* Dr. Harvey Seim	University of North Carolina at Chapel Hill
Dr. Nancy White	University of North Carolina Coastal Studies Institute
Dr. Raymond Fornes	North Carolina State University
Dr. Frederick Bingham	University of North Carolina Wilmington
Mr. Matthew Younkins	The University of Oklahoma
Dr. Larry Atkinson	Old Dominion University
Dr. Gail Dodge	Old Dominion University
Mr. Rusty Waterfield	Old Dominion University
Mr. Alan Blatecky	Renaissance Computing Institute
Dr. Ron Gilman	Rutgers University
* Dr. Andrew Sorensen	University of South Carolina
Dr. Dennis Killinger	University of South Florida
* Dr. Cecil Burge	The University of Southern Mississippi
* Dr. Jerry Draayer, President & CEO	SURA
Dr. Guy Almes	Texas A&M University

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Dr. Phillip Parrish	University of Virginia
* Dr. Francis Macrina	Virginia Commonwealth University
* Dr. Terry Herdman	Virginia Polytechnic Institute and State University
* Dr. Ali Ansari	Virginia State University
* Dr. Curt Peterson	West Virginia University
* Dr. Geoffrey Feiss, Board Chair	College of William and Mary
Dr. Carl Friedrichs	College of William and Mary
Dr. Keith Griffioen	College of William and Mary
Dr. Dennis Manos	College of William and Mary
Mr. Newton Munson	College of William and Mary

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Dr. Jerry Draayer, President and CEO
Mr. Peter Bjonerud, Chief Financial Officer and Corporate Treasurer
Ms. Elizabeth Lawson, Chief of Strategic Services and Corporate Secretary
Mr. Greg Kubiak, Chief Communications Officer
Ms. Linda Akli, IT Applications and Outreach Specialist
Dr. Luis Bermudez, Coastal Research Technical Manager
Dr. Joanne Bintz, Coastal Research Program Manager
Dr. Philip Bogden, Director, SCOOP
Ms. Sue Fratkin, IT Consultant
Ms. Jacqueline Henson, Esq., McKenna, Long & Aldridge, SURA Legal Counsel
Mr. John Holly, Staff Support
Mr. Marc Oettinger, Technology Commercialization Manager
Mr. Robert Olson, Smith Barney
Mr. Mark Peele, Controller
Ms. A'Fenia Pirtle-Hubbard, Senior Accountant
Ms. Thanh Quach, Accounting & Grants Administrator
Dr. Don Riley, IT Fellow
Dr. Chuck Staben, Bioenergy Fellow
Ms. Janette Stout, Director of Administration and Human Resource Services
Mr. Matt Thomas, Business Development Consultant
Dr. Dali Wang, Grid Infrastructure Specialist
Dr. L. Donelson Wright, Director of Coastal Research
Ms. Mary Fran Yafchak, Information Technology Program Coordinator