



Department of Energy
Thomas Jefferson Site Office
12000 Jefferson Avenue
Newport News, Virginia 23606

February 6, 2008

Dr. Christoph W. Leemann
President and Laboratory Director
Jefferson Science Associates, LLC
Thomas Jefferson National Accelerator Facility
12000 Jefferson Avenue
Newport News, VA 23606

Dear Dr. Leemann:

FY 2007 PERFORMANCE EVALUATION REPORT OF JEFFERSON SCIENCE ASSOCIATES, LLC

Enclosed is the FY 2007 Thomas Jefferson Site Office (TJSO) Performance Evaluation Report of Jefferson Science Associates, LLC (JSA). The purpose of this report, as outlined in Appendix B to the contract, is to highlight the TJSO evaluation of JSA's FY 2007 performance from October 1, 2006 through September 30, 2007 at the Thomas Jefferson National Accelerator Facility (Jefferson Lab).

The Laboratory received a rating of "A" in the Science and Technology performance area and a rating of "A-" in the Management and Operations performance area for this period in FY 2007. Accordingly, a fee of \$3,007,000 is awarded. The Laboratory is to be commended for the FY 2007 accomplishments outlined in the enclosed report as well as in JSA's Self-Assessment report.

Some of the significant achievements between October 1, 2006 and September 30, 2007 were:

- The 2007 Science and Technology review of the Jefferson Lab found that the research program and CEBAF operations have made outstanding progress during the past year. The quality, productivity and significance of the research and technical programs continue to be impressive.
- Significant progress has been made on the 12 GeV Upgrade Project during this year. The project team was instrumental in successfully completing the External Independent Review (EIR) in support of the OECM's validation of CD-2 Approved Performance Baseline. Planning and R&D efforts continue to support path forward to CD-2.

- The Laboratory has achieved exceptional progress in keeping employee, users, visitors and subcontractors safe as evidenced by the achievement of low injury rates as measured by Days Away Restricted Duty (DART) and Total Reportable Case Rate (TRC). These rates exceeded the challenging goals set by DOE SC.
- Jefferson Lab made great strides to improve upon the Laboratory's business management systems through: implementation of Jefferson Lab Insight; development of the first ever Lab-wide Annual Work Plan; enhancement and automation of the performance appraisal process and system; implementation of Maximo for maintenance work order tracking; integration of the Automated Quality Information Systems and obtaining access to computer based training through Skillport.
- Jefferson Lab leadership provided strong support and innovation in working with the Site Office to achieve project status (CD-0) for the upgrade of the 50 year old Test Lab and construction of new support capability.

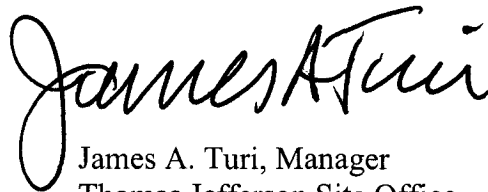
Some of the challenges facing JSA and the Laboratory in FY 2008 are:

- Enhancing the visibility of corporate involvement in strategic planning and in advancing the case for science and the lab. Optimizing the use of the Initiatives Fund, and other JSA and corporate sponsor efforts in furthering the lab's vision and performance.
- Filling leadership positions in a timely fashion.
- Continuing to enhance worker safety at Jefferson Lab. Ensuring that the principles of Integrated Safety Management (ISM) are consistently applied among all divisions. Applying the necessary cultural and organizational changes needed to continue to improve worker, subcontractor, and visitor safety.
- Moving forward with the 12 GeV Upgrade, FEL Upgrade, and Technology and Engineering Development Facility projects, with particular attention to meeting technical, cost and schedule baselines, and key milestones, and ensuring National Environmental Policy Act (NEPA) requirements are met.
- Continuing improvement of the Jefferson Lab Self-assessment Program to ensure consistently high quality self-assessments across all divisions.
- Maturing the corrective action management process to ensure the closure of casual conditions are based on objective validation.
- Enhancing the Occupational Radiological Control Program to address recurring incidents. Particular attention should be placed on material control and validation of corrective action effectiveness.

- Continuing enhancement of the Cyber Security Program.
- Enhancing the Lab-wide Quality Assurance Program to meet Department expectations of a world-class program that uniformly handles the way in which activities and processes are reviewed and managed.
- Managing under constrained budgets.

As outlined in Appendix B, we have discussed this report with selected members of your staff in order to present items as fairly and objectively as possible. If you have any questions or require further information please do not hesitate to contact me at (757) 269-7142.

Sincerely,



James A. Turi, Manager
Thomas Jefferson Site Office

Enclosure

cc w/enclosure:

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